Worksheet	Column Name	Download Details	Upload Details	Input Data Expected	Remarks
Domains	DomainId	When user download Template with data this field will displays the Domain ID.	User can keep this fielda blank as Domain ID is not mandatory field while uploading a template without data User can copy existing domain ID if they are editing a particular domain when they download template with data	Each Domain ID is unique. It needs to be consistent without spaces	
Domains	DomainName*	When user download Template with data this field will displays the Domain name.	The user can enter the domain name as per their preference.	The user can enter the Domain Name. Template with data: Existing Domain name and configuration can be modified Template without Data: New domain can be configured	
Domains	Domain Description	When user download Template with data this field will display Domain Description. User can modify the Domain Description.	Domain Description is mandatory field for uploading and needs to be filled by user	User can enter the description to add the Domain purpose	Font changes in the field values won't get applied in the application UI. Max Length allowed is 10000 char
Domains	Domain Color	When user download Template with data this field will display Domain colour. User can modify the Domain colour.	Domain colour represents the colour which is assigned to a domain while creation. Terms within the domain would be of the same domain colour	Hexa decimal colour code needs to be mentioned example "#8c09e3"	
Domains	Security&Governan	When user download Template with data this field will display Domain SAG's. User can modify the role.	The Domain SAG's should be filleds while creation of domain through LMDF. They are the authorised users who will be able to change domain configuration	User needs to enter the roles they want as security and governance admins The roles need to be correct as per the system. This is case sensitive field	Multiple Roles needs to mentioned by comma seperated ","
Domains	Auxiliary Domain	When user download Template with data this field will display Domain status if it is primary or auxiliary.	While creating a domain user needs to specify if the domain is primary or Auxiliary	The user needs to enter Yes - Auxiliary domain No - Primary Domain	

| Domains | Copy title to catalog | When user download Template with data this field will display if the policy is enabled or disabled | The policy can be enabled and disabled for a new domain. For existing domain, it can be modified.

The Copy Title field enables users to copy the Title of the Term to the associated data object.
If it is checked for new domain, the new terms created within the domain will have this policy checked by default
For exisiting domain it can be checked / unchecked. If user makes any changes the new terms created thereafter within the domain will inherit the property | Inputs from the user for this policy
Yes - If they want to enable
No - If they don't want to enable | |
|---|---|---|---|---|---|
| Domains | Copy business desc | When user download Template with data this field will display if the policy is enabled or disabled | The policy can be enabled and disabled for a new domain. For existing domain, it can be modified.

The Copy Description field enables users to copy the Description of the Term to the associated data object.
If it is checked for new domain, the new terms created within the domain will have this policy checked by default
For exisiting domain it can be checked / unchecked. If user makes any changes the new terms created thereafter within the domain will inherit the property | Inputs from the user for this policy
Yes - If they want to enable
No - If they don't want to enable | |
| Domains | CopySteward | When user download Template with data this field will display if the functionality is checked or unchecked via Yes/No | If user wants the term steward role should get copied to data object when the term will get associated then user can enable this functionality. | User can select from dropdwon Yes/No | |
| Domains | CopyOwner | When user download Template with data this field will display if the functionality is checked or unchecked via Yes/No | If user wants the term owner role should get copied to data object when the term will get associated then user can enable this functionality. | User can select from dropdwon Yes/No | |

Domains	CopyCustodian	When user download Template with data this field will display if the functionality is checked or unchecked via Yes/No	If user wants the term Custodian role should get copied to data object when the term will get associated then user can enable this functionality.	User can select from dropdwon Yes/No	
Domains	CopyGovernanceRole4	When user download Template with data this field will display if the functionality is checked or unchecked via Yes/No	If user wants the term Governance role 4 should get copied to data object when the term will get associated then user can enable this functionality.	User can select from dropdwon Yes/No	
Domains	CopyGovernanceRole5	When user download Template with data this field will display if the functionality is checked or unchecked via Yes/No	If user wants the term Governance role 5 should get copied to data object when the term will get associated then user can enable this functionality.	User can select from dropdwon Yes/No	
Domains	CopyGovernanceRole6	When user download Template with data this field will display if the functionality is checked or unchecked via Yes/No	If user wants the term Governance role 6 should get copied to data object when the term will get associated then user can enable this functionality.	User can select from dropdwon Yes/No	
Domains	Copy Tag to Catalog	Modify to Check/Uncheck the option to display in the UI. If Yes/1/True, then it will checkmark on the checkbox of copy Tag If No/Empty/0/False, then it will not checkmark the checkbox for Copy Tag	The Copy Tags function copies the Tags of the Term to the associated data objects once the term is published. Note: If the term is published Tags are added to the terms the tags won't get copied to the associated object until the term is drafted and publsihed back. If the term is in draft state and tags are added and the status of the term is changed to Publish via LMDF then the tags would get copied	Enter the value as 1 or True or Yes to enable the Copy Tags. Enter the value as 0 or False or No to disable the Copy Tags.	In case no value is entered, then the checkbox in the interface is unchecked by default.
Domains	Restricted	When user download Template with data this field will display if the policy is enabled or disabled	The policy can be enabled and disabled for a new domain. For existing domain, it can be modified.	Inputs from the user for this policy Yes - If they want to enable No - If they don't want to enable	Default restriction policies would get applied

Domains	Masked	When user download Template with data this field will display if the policy is enabled or disabled	The policy can be enabled and disabled for a new domain. For existing domain, it can be modified.	Inputs from the user for this policy Yes - If they want to enable No - If they don't want to enable	Default masking policies would get applied
Domains	Show Classification	When user download Template with data this field will display if the policy is enabled or disabled	The policy can be enabled and disabled for a new domain. For existing domain, it can be modified.	Inputs from the user for this policy Yes - If they want to enable No - If they don't want to enable	
Domains	steward* (UserId)	When user download Template with data this field will display the user id of the steward	Need to mention the user id present in the system	User id of the person whom you want to assign as setward of the new domain	
Domains	Steward (UserName	When user download Template with data this field will display the user name of the steward	Need to mention the user name present in the system. Not a mandatory field and can be ignored.	User name of the person whom you want to assign as setward of the new domain	
Domains	custodian* (UserId)	When user download Template with data this field will display the user id of the custodian	Need to mention the user id present in the system	User id of the person whom you want to assign as custodian of the new domain	
Domains	Custodian (UserNar	When user download Template with data this field will display the user name of the custodian	Need to mention the user name present in the system. Not a mandatory field and can be ignored.	User name of the person whom you want to assign as custodian of the new domain	
Domains	owner* (UserId)	When user download Template with data this field will display the user id of the steward	Need to mention the user id present in the system	User if of the person whom you want to assign as setward of the new domain	
Domains	Owner (UserName)	When user download Template with data this field will display the user name of the owner	Need to mention the user name present in the system. Not a mandatory field and can be ignored.	User name of the person whom you want to assign as owner of the new domain	

Domains	Action*	If users are downloading the template to upload metadata, the field will appear empty. However, if they are downloading the same template provided by the application immediately after uploading, it will display the input that was entered during the upload process.	It is a mandatory field. If it is left empty, the template will not update any metadata of a file that the user inserts into the template.	Users must enter one of the following valid actions to update or add metadata for the file column: Modify, Delete, No Action.	For the Action options - Modify: The Modify option is used to modify and update the metadata of all files. It also factors in the Load Metadata Configurations while uploading. Delete: This option can be used by the users to delete a file column. No Action: If users set this as the option and upload, any input metadata change will be ignored.
Domains	Action Status	If users are downloading the template to upload metadata, the field will appear empty. However, if they are downloading the same template provided by the application immediately after uploading, it will display as Success or Failure, depending on the execution status of the action.	It can be empty. Even if it is not empty, it is ignored during upload.	Not Required	

Domains	Action Success Message	If users are downloading the template to upload metadata, the field will appear empty. However, if they are downloading the same template provided by the application immediately after uploading, it will display the Success messages of all actions that have been executed successfully.	It can be empty. Even if it is not empty, it is ignored during upload.	Not Required	
Domains	Action Failure Message	If users are downloading the template to upload metadata, the field will appear empty. However, if they are downloading the same template provided by the application immediately after uploading, it will display the Failure messages of all actions that were not executed successfully.	It can be empty. Even if it is not empty, it is ignored during upload.	Not Required	
Categories	CategoryId	When user download Template with data this field will displays the category ID.	User can keep this fielda blank as category ID is not mandatory field while uploading a template without data User can copy existing category ID if they are editing a particular category when they download template with data	Each category ID is unique. It needs to be consistent without spaces	
Categories	Category Name*	When user download Template with data this field will displays the category name.	The user can enter the category name as per their preference.	The user can enter the category Name. Template with data: Existing category name and configuration can be modified Template without Data: New category can be configured	

Categories	Category Descriptio	When user download Template with data this field will displays the category description.	Not a mandatory field and can be ignored by users	Users can enter category description while creating a new category or modify the one which is already present	
Categories	DomainId	When user download Template with data this field will displays the Domain ID.	User can keep this fielda blank as Domain ID is not mandatory field while uploading a template without data User can copy existing domain ID if they are editing a particular category within the domain when they download template with data	Each Domain ID is unique. It needs to be consistent without spaces	
Categories	DomainName*	When user download Template with data this field will displays the Domain name under which any category is created	The user needs to enter the domain name under which they need the specific category	The user can enter the Domain Name. Template with data: Existing Domain name would be visible under which the category is created Template without Data: For new category creation user needs to mention domain name	
Categories	steward (UserId)	When user download Template with data this field will display the user id of the steward	Need to mention the user id present in the system	User id of the person whom you want to assign as setward of the new category	
Categories	Steward (UserName	When user download Template with data this field will display the user name of the steward	Need to mention the user name present in the system. Not a mandatory field and can be ignored.	User name of the person whom you want to assign as setward of the new category	
Categories	custodian (UserId)	When user download Template with data this field will display the user id of the custodian	Need to mention the user id present in the system	User id of the person whom you want to assign as custodian of the new category	
Categories	Custodian (UserNar	When user download Template with data this field will display the user name of the custodian	Need to mention the user name present in the system. Not a mandatory field and can be ignored.	User name of the person whom you want to assign as custodian of the new category	
Categories	owner (UserId)	When user download Template with data this field will display the user id of the steward	Need to mention the user id present in the system	User if of the person whom you want to assign as setward of the new category	

Categories	Owner (UserName)	When user download Template with data this field will display the user name of the owner	Need to mention the user name present in the system. Not a mandatory field and can be ignored.	User name of the person whom you want to assign as owner of the new category	
Categories	Action*	If users are downloading the template to upload metadata, the field will appear empty. However, if they are downloading the same template provided by the application immediately after uploading, it will display the input that was entered during the upload process.	It is a mandatory field. If it is left empty, the template will not update any metadata of a file that the user inserts into the template.	Users must enter one of the following valid actions to update or add metadata for the file column: Modify, Delete, No Action.	For the Action options - Modify: The Modify option is used to modify and update the metadata of all files. It also factors in the Load Metadata Configurations while uploading. Delete: This option can be used by the users to delete a file column. No Action: If users set this as the option and upload, any input metadata change will be ignored.
Categories	Action Status	If users are downloading the template to upload metadata, the field will appear empty. However, if they are downloading the same template provided by the application immediately after uploading, it will display as Success or Failure, depending on the execution status of the action.	It can be empty. Even if it is not empty, it is ignored during upload.	Not Required	

Categories	Action Success Message	If users are downloading the template to upload metadata, the field will appear empty. However, if they are downloading the same template provided by the application immediately after uploading, it will display the Success messages of all actions that have been executed successfully.	It can be empty. Even if it is not empty, it is ignored during upload.	Not Required	
Categories	Action Failure Message	If users are downloading the template to upload metadata, the field will appear empty. However, if they are downloading the same template provided by the application immediately after uploading, it will display the Failure messages of all actions that were not executed successfully.	It can be empty. Even if it is not empty, it is ignored during upload.	Not Required	
Subcategories	Sub-Category ID	When user download Template with data this field will displays the subcategory ID.	User can keep this fielda blank as subcategory ID is not mandatory field while uploading a template without data User can copy existing subcategory ID if they are editing a particular subcategory when they download template with data	Each subcategory ID is unique. It needs to be consistent without spaces	
Subcategories	Sub-Category Name	When user download Template with data this field will displays the subcategory name.	The user can enter the subcategory name as per their preference.	The user can enter the subcategory Name. Template with data: Existing subcategory name and configuration can be modified Template without Data: New subcategory can be configured	

Subcategories	Sub-Category Descr	When user download Template with data this field will displays the subcategory description.	Not a mandatory field and can be ignored by users	Users can enter subcategory description while creating a new subcategory or modify the one which is already present	
Subcategories	CategoryId	When user download Template with data this field will displays the category ID.	User can keep this field blank as category ID is not mandatory field while uploading a template without data User can copy existing category ID if they are editing a particular category when they download template with data	Each category ID is unique. It needs to be consistent without spaces	
Subcategories	Category Name*	When user download Template with data this field will displays the category name.	The user needs to enter the category name under which they want to create a new subcategory	The user needs to enter the category Name. Template with data: Existing category name would be shown if any category is present Template without Data: Category names needs to be given	
Subcategories	DomainId	When user download Template with data this field will displays the Domain ID.	User can keep this fielda blank as Domain ID is not mandatory field while uploading a template without data User can copy existing domain ID if they are editing a particular subcategory within the domain when they download template with data	Each Domain ID is unique. It needs to be consistent without spaces	
Subcategories	DomainName*	When user download Template with data this field will displays the Domain name under which any subcategory is created	The user needs to enter the domain name under which they need the specific subcategory	The user can enter the Domain Name. Template with data: Existing Domain name would be visible under which the subcategory is created Template without Data: For new subcategory creation user needs to mention domain name	
Subcategories	steward (UserId)	When user download Template with data this field will display the user id of the steward	Need to mention the user id present in the system	User id of the person whom you want to assign as setward of the new subcategory	

Subcategories	Steward (UserName)	When user download Template with data this field will display the user name of the steward	Need to mention the user name present in the system. Not a mandatory field and can be ignored.	User name of the person whom you want to assign as setward of the new subcategory	
Subcategories	custodian (UserId)	When user download Template with data this field will display the user id of the custodian	Need to mention the user id present in the system	User id of the person whom you want to assign as custodian of the new subcategory	
Subcategories	Custodian (UserName	When user download Template with data this field will display the user name of the custodian	Need to mention the user name present in the system. Not a mandatory field and can be ignored.	User name of the person whom you want to assign as custodian of the new subcategory	
Subcategories	owner (UserId)	When user download Template with data this field will display the user id of the steward	Need to mention the user id present in the system	User if of the person whom you want to assign as setward of the new subcategory	
Subcategories	Owner (UserName)	When user download Template with data this field will display the user name of the owner	Need to mention the user name present in the system. Not a mandatory field and can be ignored.	User name of the person whom you want to assign as owner of the new subcategory	
Subcategories	Action*	If users are downloading the template to upload metadata, the field will appear empty. However, if they are downloading the same template provided by the application immediately after uploading, it will display the input that was entered during the upload process.	It is a mandatory field. If it is left empty, the template will not update any metadata of a file that the user inserts into the template.	Users must enter one of the following valid actions to update or add metadata for the file column: Modify, Delete, No Action.	For the Action options - Modify: The Modify option is used to modify and update the metadata of all files. It also factors in the Load Metadata Configurations while uploading. Delete: This option can be used by the users to delete a file column. No Action: If users set this as the option and upload, any input metadata change will be ignored.

Subcategories	Action Status	If users are downloading the template to upload metadata, the field will appear empty. However, if they are downloading the same template provided by the application immediately after uploading, it will display as Success or Failure, depending on the execution status of the action.	It can be empty. Even if it is not empty, it is ignored during upload.	Not Required	
Subcategories	Action Success Message	If users are downloading the template to upload metadata, the field will appear empty. However, if they are downloading the same template provided by the application immediately after uploading, it will display the Success messages of all actions that have been executed successfully.	It can be empty. Even if it is not empty, it is ignored during upload.	Not Required	

Subcategories	Action Failure Message	If users are downloading the template to upload metadata, the field will appear empty. However, if they are downloading the same template provided by the application immediately after uploading, it will display the Failure messages of all actions that were not executed successfully.	It can be empty. Even if it is not empty, it is ignored during upload.	Not Required	
Classification	DomainId	When user download Template with data this field will displays the Domain ID.	User can keep this fielda blank as Domain ID is not mandatory field while uploading a template without data User can copy existing domain ID if they are editing a particular classification within the domain when they download template with data	Each Domain ID is unique. It needs to be consistent without spaces	
Classification	DomainName*	When user download Template with data this field will displays the Domain name under which any classification is created	The user needs to enter the domain name under which they need the specific category	The user can enter the Domain Name. Template with data: Existing Domain name would be visible under which the classification is created Template without Data: For new classification creation user needs to mention domain name	
Classification	Classification1	When user download Template with data this field will displays the classification name	User can add / modify classifications within a domain	Classification Name	
Classification	Defaultcf1	When user download Template with data this field will displays if the classification is deafult classification	User can make any classification as default	User needs to select classification as default or not	

Classification	Action*	If users are downloading the template to upload metadata, the field will appear empty. However, if they are downloading the same template provided by the application immediately after uploading, it will display the input that was entered during the upload process.	It is a mandatory field. If it is left empty, the template will not update any metadata of a file that the user inserts into the template.	Users must enter one of the following valid actions to update or add metadata for the file column: Modify, Delete, No Action.	For the Action options - Modify: The Modify option is used to modify and update the metadata of all files. It also factors in the Load Metadata Configurations while uploading. Delete: This option can be used by the users to delete a file column. No Action: If users set this as the option and upload, any input metadata change will be ignored.
Classification	Action Status	If users are downloading the template to upload metadata, the field will appear empty. However, if they are downloading the same template provided by the application immediately after uploading, it will display as Success or Failure, depending on the execution status of the action.	It can be empty. Even if it is not empty, it is ignored during upload.	Not Required	

Classification	Action Success Message	If users are downloading the template to upload metadata, the field will appear empty. However, if they are downloading the same template provided by the application immediately after uploading, it will display the Success messages of all actions that have been executed successfully.	It can be empty. Even if it is not empty, it is ignored during upload.	Not Required	
Classification	Action Failure Message	If users are downloading the template to upload metadata, the field will appear empty. However, if they are downloading the same template provided by the application immediately after uploading, it will display the Failure messages of all actions that were not executed successfully.	It can be empty. Even if it is not empty, it is ignored during upload.	Not Required	